

BLSG Board Meeting
16 July 2020
Unapproved Minutes

The meeting was held on Zoom, hosted by Will Mathis and chaired by Mike Blaisdell from the Stephen Douglas House in Brandon.

Agenda

1. Call to order
2. Covid-19 and safety measures
3. Introduction of guests
4. Public comments
5. Approval of the June 18th, 2020, BLSG meeting minutes (Steve B.)
6. Update from the State
7. Treasurers/Budget report
 1. District finances
 - Access to funds for the continuum of District operations throughout fiscal year
 - Digitalization of accounts payable/receivable
8. Operations report (Will M.)
 - Past
 - Present
 - Future
9. PR (Kerry W./Jay M)
10. District Coordinator
11. Other Business
 1. New
 2. Old
12. Adjournment

Those participating:

Board Members: Mike Blaisdell, Jeff Whiting, Richard Russ, Chad Beckwith, Ben Lawton, Brad Lawes, Steve Belcher,

Guests: Will Mathis, Jay Michael, Tom Hogan, Richard Baker, Bruce Baccei, Wayne Rausenberger

The meeting was called to order at 7:05 pm.

Due to Covid-19 precautions, the next meeting will again be on Zoom. To the question of how many workers were now involved in activities, Will Mathis replied 4.

There were no public comments.

On a motion by Jeff Whiting, seconded by Brad Lawes, the Minutes of the meeting of June 18, 2020 were approved.

Updates from the State:

There is a grant amendment that needs to be signed before funds can be disbursed, and is due at the State Offices on the day after the meeting (July 17).

Will Mathis noted reservations about the resistance-testing requirements in the full grant, but this issue was not addressed in the Amendment.

Jeff Whiting had a question about carrying funds forward; Mike Blaisdell quoted Cary Giguere as saying dates wouldn't matter; should the BLSG use its line of credit, it would still submit the bill/invoice for service. There was some discussion about the payments, whether prompt or not, and further questions about the invoices sent.

Treasurer's report:

Will Mathis has been sending scans of the bills. Brad Lawes reported that Eloise has been paying the bills. Jeff Whiting defined the problem as one of an audit trail: who needed to oversee the payments? how many people should be involved? Steve Belcher suggested that a list of the bills and amounts due might be preferable to the 9 megabyte mailings with the scans.

Brad Lawes noted that by current rules any check over \$500 would require a second signature. It was moved to allow the Board to sign off on invoices and to produce a list to be reviewed once a month. The motion passed.

The debit card account has been authorized and awaits signatures of the appropriate parties on the bank forms.

Operations Report:

Will Mathis had mailed out an operations report, reviewing the status of the vehicles, sprayers, and other equipment. He had also sent out reports on the sampling/trapping results. The report notes that 'no spray' markers have been posted when the requests are received.

There was the question of the roof repairs. Only one bid had been received. On a motion by Steve Belcher, seconded by Richard Russ, the bid was accepted.

Public Relations:

Mike Blaisdell thanked Jay Michael and the LDFLA for their donation; Jay commended Will Mathis for the current Brandon Buzz.

The meeting was then terminated by Zoom without a motion to adjourn at 7:40 pm.

Respectfully submitted,

steve belcher