

BISG Board Meeting Minutes 8-16-18

Present: Stephen Belcher, Jim Bosman, Art Doty, Brad Lawes, Ben Lawton, Will Mathis, Wayne Rausenberger, Jeff Smith, Kerry White, Jeff Whiting.

Ben Lawton called the meeting to order at 7:05 PM.

1. No guests present.
2. Minutes from 7-19-18 discussed and the following revisions made:
 - a. Number four of the minutes “was pressured” removed.
 - b. Number five of the minutes include: “Steve Belcher made the comment that townships should also be part of the communication system, citing limits in the Pittsford Town Website’s link to the Mosquito Board, and suggesting that the Board members have a responsibility for outreach”.
 - c. Minutes from 7-19-18 approved based on the above changes to the minutes. (moved by S.Belcher 2nd by B.Lawes).
3. Treasurer’s Report:
 - a. Equipment Replacement & Capital Improvement Checking is \$5,525.79.
 - b. General Checking balance is \$36,453.53.
 - c. Capital Improvement Checking owed \$17,750.00 less \$1,262.55 used to fix 3 foggers leaving \$16,487.45. This would make the Equipment Replacement & Capital Improvement Checking balance \$22,013.24.
 - d. There is \$3,080.51 in outstanding checks from the General Checking.
 - e. The current General Checking balance includes money paid to the District for next years mosquito abatement responsibilities. \$24,638.55 has been paid by Pittsford and \$9,892.07 has been paid by Goshen. This leaves a negative balance for this year in the amount of -\$1,157.60. The State currently owes invoices totaling \$22,600.64. When the outstanding invoices are paid the balance will increase to \$21,443.04. \$16,487.45 returned to the Equipment Replacement & Capital Improvement Checking will leave the District with a total of \$4,955.59 until 12/31/18.
 - f. The District received a check on August 16th 2018 for \$6,910.64 that is not included in this break down. The payment from Brandon is for mosquito control next year.
 - g. Discussion about fiscal year vs calendar year budget planning for the future. If the Board decides to change the current budget format a suggestion was made that it be completed 18 months prior to the change.
 - h. The District was fined for late payment by the IRS. Eloise Crane resolved the issue. Wayne Rausenberger received notification from IRS that the District will receive a refund of \$895.16.
 - i. Discussion about whether towns are paying on time and what the cost of interest on money borrowed for operating expenses. At this time there is not enough money for an aerial treatment next season. Discussion about approaching the

emergency board if conditions necessitate the need for an aerial treatment next year.

- j. Discussion about the possibility of LFICD and BLSG merging for fiscal viability for both districts. A subcommittee was formed for discussion about merging. Committee members are: Jim Bosman, Art Doty and Will Mathis.
4. Coordinators Report:
- a. Staff have been working to reduce the mosquito population. Surveying, collecting, trapping, analyzing and treating. The staff recently treated a large hatch by hand, that would have warranted an aerial treatment. At this time the District does not have enough money or larvicide inventory to treat aeriaily. Staff are currently working on outreach plans to educate the public about ways to reduce mosquito habitat on their own properties and proper use of repellants and personal protective clothing to reduce the potential for mosquito bites.
 - b. Contract Services: In response to a request from the Town of Proctor regarding the costs associated with mosquito control, one pallet of Permanone is \$6,840.00 Aquabac 200 G is \$65.20/bag. Proctor has three larvicide treatment areas, two of which could be done by hand. Adulticide treatments would consist of one route lasting 3.5 hours. We will need to consider time and labor relating to larviciding/adulticiding, trapping and posting citizens properties. Cost is \$1,500 per route with labor, insurance, chemical for adulticiding. The current offer is \$15,000 for mosquito control. A counter offer of \$18,000 to cover additional expenses would be sufficient.
 - c. Discussion about the current equipment and repairs completed and what is needed.
 - d. Coordinators Report accepted. (motioned by W.Rausenberger, 2nd by J.Whiting).
 - e. Discussion about storage tank. Brad Lawes offered to provide a new tank to upgrade the capacity. The Board approved the offer not to exceed \$500. (motioned by A.Doty, 2nd by J.Whiting).
 - f. Public Relations (PR):
 - i. Kerry White presented information about possible PR/Outreach activities.
 - ii. The District will pursue participation in local community events.
 - iii. The Board approved joining the American Mosquito Control Association (AMCA) and the Northeastern Mosquito Control Association, Inc (NMCA) (Motioned by B.Lawton, 2nd by J.Whiting).
 - iv. Budget for PR will need to be determined.
 - g. Motion made to go into Executive Session to discuss legal issues around appeal on the PGP from the Toxic Action Center and discuss legal representation. Approved. (Motion made by J.Whiting, 2nd by B.Lawes).
 - h. Coming out of Executive Session, (J. Whiting made a motion, 2nd by B.Lawes), that the BLSG should retain Facey, Goss & McPhee of Rutland to represent the District in connection with an appeal to the Environmental Division filed by the Toxics Action Center, in relation to the Pesticide General Permit authorized by the Agency of Natural Resources.

Jim Bosman then noted that the BLSG would be welcome at the Lake Dunmore picnic on Sept. 1, 2018.

Ben Lawton called the meeting was adjourned at 9:35 pm.

Minutes prepared by Kerry White.