

## BLSG Board Minutes 11/16/17

**Present:** Brad Lawes, Ben Lawton, Will Mathis, Kit Shaw, Wayne Rausenberger, Kerry White, Jeff Whiting

Ben Lawton called the meeting to order at 7:00 PM.

1. Minutes from October 20, 2017 were approved (Moved by Wayne R., 2<sup>nd</sup> by Jeff W.).
2. Treasurer's Report:
  - General checking balance is \$49, 974.85
  - Equipment Replacement & Capital Improvement Checking as of 11/13/17 is \$5,793.21
  - Reminder letter sent to Salisbury that their 2018 assessment is now due, totaling \$18,499.68.
  - District anticipates \$1,662.31 reimbursement from the State.
  - Total funds on hand & owed is \$75,930.05
  - Report approved (moved by Jeff W., 2<sup>nd</sup> by Kit S)
3. Operations, Will Mathis:
  - Trucks need some further maintenance, specifically undercoating. The board discussed undercoating options.
  - Undercoating approved (moved by Kitt S., 2<sup>nd</sup> by Wayne R.)
  - Board approved the withdrawal of funds for undercoating by Wayne R. (moved by Kitt S., 2<sup>nd</sup> by Jeff W.)
  - NMCA Conference will be held in Plymouth, MA from 12/4-12/6/17 this year. Will requested fiscal assistance to send two employees this year. Request was approved, not to exceed \$1,000. (moved by Wayne R., 2<sup>nd</sup> by Kitt S.)
4. Proctor request to join the district is tabled until next year.
5. Pittsford buy-in cost to join BLSG:
  - Replacement costs for building, equipment and inventory discussed. Discussion of replacement cost versus actual cash value with depreciation discussed.
  - \$195,000 value for the building and property approved (moved by Brad L., 2<sup>nd</sup> by Jeff W.)
  - Buy-in for Pittsford is tentative until actual numbers can be formulated. Pittsford would equate to 24.9% of the whole district. 24.9% of the assets can be spread out over 4 years with a 5% interest rate. This is about \$17,750/year plus \$2300 for adulticide and 24.9% of the districts operating costs. Jeff would like to create a synopsis of the potential buy-in for distribution to Pittsford and the towns that are already part of the district. The formula for determining the actual numbers for inclusion in the district was approved by the board.

6. Budget:

- The district has incurred \$44,000 deficit in this year's budget. The deficit is due to the unusually wet spring and summer that contributed to increased mosquito populations and an increased need to treat.
- The board made the decision to decrease the budget by line item, \$18,400 in reductions were made, leaving a proposed budget that is close to last year.
- This is the budget that will be presented to the 4 towns, if Pittsford is added the budget would need to be adjusted. The variable costs for Pittsford have not been added to the current budget.

7. Roof Repair:

- Roof has wind damage from recent wind storm, Brad Lawes has an employee who can repair the roof. It will require approximately 1 bundle of shingles to repair it.

8. Permit:

- Misha Cetner is working on it, he is meeting with the Department of Agriculture and the Department of health to formulate a response to concerns and comments made on the permit.

9. Elections:

- The following were elected as officers of the BLSG for 2018:
- Chair, Ben Lawton
- Treasurer: Wayne Rausenberger
- In addition, the board requested that Kerry White prepare the minutes for the board.

Ben L called the meeting adjourned at 9:34 PM.

Submitted by: Kerry White